

Meeting: **Council**
Date: **22 May 2019**
Time: **7.00 pm**
Place: **Council Chamber - Civic Centre Folkestone**

To: **All Members of the Council**

YOU ARE HEREBY SUMMONED to attend a meeting of the Council on the date and at the time and place shown above. The meeting will be open to the press and public.

Anyone who wishes to have information on any matter arising on the Agenda which is not fully covered in these papers is requested to give notice prior to the meeting to the Chairman or appropriate officer.

This meeting will be webcast live to the council's website at <https://folkestone-hythe.public-i.tv/core/portal/home>. Although unlikely, no guarantee can be made that Members of the public in attendance will not appear in the webcast footage. It is therefore recommended that anyone with an objection to being filmed does not enter the council chamber.



Head of Paid Service

1. **Apologies for Absence**
2. **Election of Chairman of the Council**
3. **Election of Vice-Chairman of the Council**

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website
www.folkestone-hythe.gov.uk

4. **Declarations of Interest**

Members of the Council should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

5. **Minutes (Pages 5 - 10)**

To receive the minutes of the meeting of the council held on 9 May 2018 and to authorise the Chairman of the Council to sign them as a correct record.

6. **Election of the Leader of the Council**

7. **Statement from the Leader of the Council including delegation arrangements**

8. **Appointments to Committees and Sub-Committees of the Council (including the appointment of Chairmen and Vice-Chairman) (Pages 11 - 16)**

This report lists the committees and sub-committees of the Council. The description of the role and function of each committee contained in this report is a summary only and the full definition and description of each is set out in the constitution.

Please note, the names of those nominated for each committee will be provided at the meeting.

9. **Delegation of non-executive functions (Pages 17 - 38)**

The Council's constitution requires that the scheme of delegations be agreed by the Council at its annual meeting. This report sets out the scheme.

10. **Schedule of meetings for 19/20 and provisional schedule for 20/21 (Pages 39 - 44)**

In accordance with the council rules of procedure, part 4.2, paragraph 1.1 of the constitution the Council is required to approve the annual schedule of meetings for the municipal year 2019/2020.

The proposed annual schedule of meetings for 2019/20 is appended to this report, together with the draft provisional schedule for 2020/21.

11. **Annual report on policies and strategies adopted by Cabinet and update on urgent decisions 18/19 (Pages 45 - 48)**

This report is the annual report of policies and strategies that have been adopted, by Cabinet, during the 2018/19 municipal year.

12. **Annual report of the Audit and Governance Committee 18/19 (Pages**

49 - 54)

This report summarises the achievements of the Audit and Governance Committee against the terms of reference for the period 1 April 2018 to 31 March 2019 and details the impact that it has made on the overall system of internal control in operation.

13. Annual report of the Overview and Scrutiny Committee 18/19 (Pages 55 - 60)

This report sets out the work that the Overview and Scrutiny Committee have completed during 2018/2019. This involved the identification of items from the pre-decision scrutiny and monitoring financial and performance monitoring information. The committees also developed their relationships with partners and contributed to the preparation of responses to consultations on various local matters for consideration by the Cabinet.

14. Annual Scrutiny work programme 2019/20 (Pages 61 - 68)

This report presents recommendations for the work programme for the Overview and Scrutiny Committee for 2019/20.

15. European Parliamentary Election - Expenditure of Local Returning Officer (Pages 69 - 72)

This report sets out the expenditure incurred or likely to be incurred in respect of the European Parliamentary Election

*Explanations as to different levels of interest

(a) A member with a discloseable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item